FLASHLIGHT

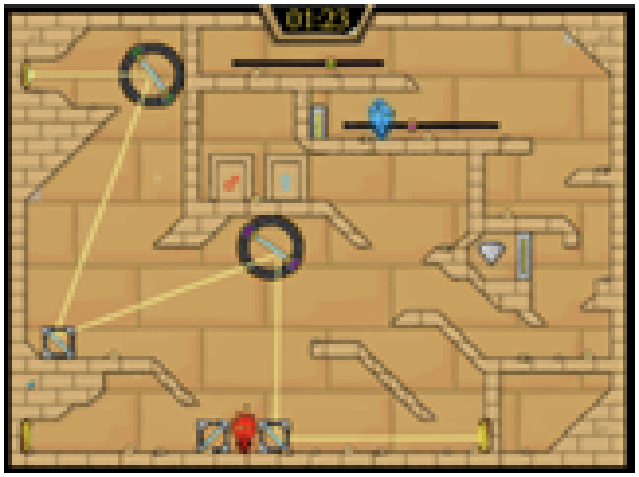
Dark room, flashlights, mirrors, and hidden letter gems! Decode the secret word before time runs out.

KEY INFO

Location: Indoor
Type: Teams
Group size: 4+
Age: 8+
Play time: 15-30 mins
Difficulty: Medium
Leader: 2+

MATERIALS

Foil/ black fabric
Torch
Mirrors x 2
Paper gems cut out
Blind folds (back up game)



HOW TO PLAY

First Step - Complete attached Risk Assessment based on the instructions below and mitigate risk by addressing hazards

Layout: describe the game layout

1. Completely blackout a room
2. Cut out the gems with letters on it (letters should spell out a preselected phrase i.e. Jesus Loves You, Youth Group Name, etc..) make sure there is a set of letters in coloured Gems matching the team colours.
3. Put up the letters randomly around the room.
4. Select areas in the room for the torches and 2 mirrors to be located
5. Teams are sent in one at a time.
6. Using the mirrors to reflect the flashlight from their locked location, find the gems and collect the letters.
7. After collecting all the letters, guess the phrase that they make up
8. Fastest team to collect all the letters and guess the phrase wins.

Backup Method:

If the flashlights and mirror doesn't work, chose a team member to be blindfolded and the rest of the team has to guide them to each gem to collect the letter.

ACTIVITY RISK ASSESMENT

Activity Name and Description:	Flashlight - Dark room, flashlights, mirrors, and hidden letter gems! Decode the secret word before time runs out.		**Please ensure risk assement is edited and completed considering your delivery context and location. Adherence to mandatory Safe Church requirements is essential. Failure to do so may result in insurane cover not being extended in the case of a claim**
Activity Location:		Activity Date:	
Ministry / Dept. Responsible:		Person Responsible:	
Assessors:		Assessment date:	

Tasks	Risks/Hazards	Likelihood	Consequence	Risk Rating	Proposed Control Measures	Responsibility
List each of the tasks for the activity	List the risks/hazards associated with each task	(L1-L5)	(C1-C5)	(L/M/H)	Nominate Control Measures	Nominate the person responsible.
Crowding	Collision	L3	C3	M	Space out activity	
Complete Darkness	Slips, Trip	L3	C3	M	Pre-inspect and clear area, enforce minimal movement, mark clear exits	
add additional for any identified in your location						

ACTIVITY RISK ASSESMENT second page delete if not required

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RISK LIKELIHOOD & CONSEQUENCE FACTORS AND VALUES

LIKELIHOOD FACTORS

	Factors	The hazard / risk is possible but is not expected to occur.
L5	Almost certain	The hazard / risk is possible but is not expected to occur.
L4	Likely	The hazard / risk is possible but is not expected to occur.
L3	Possible	The hazard / risk is possible but is not expected to occur.
L2	Unlikely	The hazard / risk is possible but is not expected to occur.
L1	Rare	The hazard / risk is possible but is not expected to occur.

CONSEQUENCE FACTORS

	Factors	Values
C5	Extreme	Death; high financial loss; sustained national media coverage
C4	Major	Extreme / permanent Injuries (significant hospitalisation); major financial loss; major negative state media
C3	Moderate	Medical treatment required (may involve hospitalisation); moderate financial loss; some state media, sustained local media
C2	Minor	First Aid treatment on site; minor financial loss; one off digital media, TV or newspaper coverage
C1	Insignificant	No injuries or treatment; low or no financial loss; one off local media coverage

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RISK ANALYISIS & ESCALATION

RISK MATRIX

Consequence

Likelihood

	C1 Insignificant	C2 Minor	C3 Moderate	C4 Major	C5 Extreme
L5 Almost certain	Low	Medium	High	High	High
L4 Likely	Low	Medium	Medium	High	High
L3 Possible	Low	Medium	Medium	High	High
L2 Unlikely	Low	Low	Medium	Medium	High
L1 Rare	Low	Low	Low	Medium	High

Please ensure the sign in sheets are kept for each week and a dated log of when a game is played is recorded in case of injury claim

RISK ESCALATION & COMMUNICATION OPTIONS

Risk Rating	Escalation and Communication
High	Immediate escalation to church leadership (Board); active remediation activities in place; regular frequent (weekly) monitoring. Consider running alternative activity if control measures do not lower risk ratinng
Medium	Church management team advised; active mitigation plans in place; regular (monthly) monitoring as part of existing meetings
Low	Local management team monitoring; lower priority remediation activities. Ensure delivery as per instructions